

School Emergency Drills 2021-2022

Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- In Class
 Class Change
 Recess
 Other out of Class Event

Name of Reporting School: Bay City Academy

Date of Drill: 09/24/2021 Time of drill: 10:45 (am pm)

This report is for Fire Drill: # of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # 1 of 3

Name of person conducting drill: Stephen Richard

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: Stephen Richard

Name of School Principal or designee: Stephen Richard/Asst Principal

Signature of Principal or designee: Stephen Richard

Date Posted to Website: 9/27/2021

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.