

School Emergency Drills 2022-2023

Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- In Class
 Class Change
 Recess
 Other out of Class Event

Name of Reporting School: Bay City Academy

Date of Drill: 01/04/2023 Time of drill: 12:50 (am pm)

This report is for Fire Drill: # of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # 3 of 3

Name of person conducting drill: Jason Newsham

Title of person conducting drill: K-12 Director of Safety and Security

Signature of person conducting drill: T. Jason Newsham

Name of School Principal or designee: Jason Newsham

Signature of Principal or designee: T. Jason Newsham

Date Posted to Website: 2023 01 04

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.