



### ***Internet and Computer Acceptable Use Policy***

I, \_\_\_\_\_ (student), accept and agree to abide by the following rules regarding BCA/NCA (Bay City Academy/North Central Academy) network usage.

1. Do not use offensive or inappropriate language or language that would promote violence or hatred and do not respond to such.
2. Do not reveal your (or other's) personal address, phone number or credit card information.
3. Do not harass anyone by sending uninvited communication.
4. Do not send or access electronic information from accounts that do not belong to you without the owner's authorization.
5. Do not allow other individuals to use your account for internet activities.
6. Do not make unauthorized copies of software on school computers.
7. Do not download and/or install software on school computers.
8. You may not access email other than the school email system.
9. You may not "chat" on the internet, or access online games that incorporate "chatting", unless specifically directed to do so by a teacher for coursework.
10. You may not access internet or computer programs unless permission is granted by BCA/NCA staff.
11. The primary purpose of the BCA/NCA internet connection is educational, and that as such, educational purpose shall take precedence over all others.
12. The use of the internet is a privilege, not a right. Inappropriate behavior may lead to penalties; including: revoking of your account, disciplinary action, and/or legal actions.
13. Misuse of the privileges in the conditions outlines above may result in the loss of your ability to access and use the computer equipment at BCA/NCA.

In order for a student to use computers, iPads and internet at BCA/NCA, they must read and sign this contract. This contract must also be signed by a parent or guardian.

1. Student must take full responsibility for their own actions on the computers and internet. BCA/NCA, along with sponsoring organizations related to the internet connections, will not be liable for the actions of anyone connecting to the internet. All users assume full liability, legal, financial, or otherwise, for their actions.
2. BCA/NCA takes no responsibility for any information or materials that are transferred through the internet.

3. Due to the size and nature of the internet, many kinds of materials eventually find their way onto the system. Should users happen to find materials that may be deemed inappropriate while using the internet at BCA/NCA, they shall refrain from downloading the material, immediately leave the internet site, and shall not identify or share the location of this material.
4. BCA/NCA makes no guarantees, implied or otherwise, regarding the liability of the data connections. Neither BCA/NCA, nor any of the sponsoring organizations, shall be liable for any loss or corruption of data resulting while using the internet connection.
5. BCA/NCA reserves the right to examine all data, internet activity, as well as all data stored on the network or computers.
6. No user shall use the internet to perform any act or search that may be construed as illegal or unethical; including the use of the link to gain unauthorized access to other systems on the network or misrepresent himself or herself in any manner.
7. BCA/NCA administration reserves the right to change these rules at any time without notice.
8. All users should keep in mind that when they use the internet, they are entering a global community, and any actions taken by them will reflect upon the school system as a whole. As such, all users must behave in an ethical and legal manner.
9. Computers, iPads, and other technology hardware at BCA/NCA are school property and shall be handled with care to prevent damage. In the event of damage students will be responsible for repairing or replacing the technology.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_