## School Emergency Drills 2019-2020

**Documentation Form** 

Type of Drill  ✓ Fire Drill (5 required)  ☐ Tornado Drill (2 required)  ☐ Lock Down/Shelter in Place Drill (3 required)	Time of Drill  ✓ In Class  ✓ Class Change  Recess  Other out of Class Event
Name of Reporting School: Bay City Academy	
Date of Drill: 09/09/2019 Time of drill	
This report is for Fire Drill: #1 of 5	
This report is for Tornado Drill: # of 2	
This report is for Lock-Down Drill: # of 3	
Name of person conducting drill: Sarah Rice	
Title of person conducting drill: Vice Principal	
Signature of person conducting drill:	hR
Name of School Principal or designee: Darci Long	
Signature of Principal or designee:	
Date Posted to Website:	

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.

Time: to clear building: 1:53