School Emergency Drills 2014-2015
Documentation Form

Type of Drill

- [ ] Fire Drill (5 required)
- [ ] Tornado Drill (2 required)
- [x] Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- [x] In Class
- [x] Class Change
- [ ] Recess
- [ ] Other out of Class Event

Name of Reporting School: Bay City Academy Farragut Campus

Date of Drill: 12/3/2014 Time drill was held: 1:55 (☑ pm ☐ am)

This report is for Fire Drill: # 0 of 5

This report is for Tornado Drill: # 0 of 2

This report is for Lock-Down Drill: # 2 of 3

Name of person conducting drill: Jill Plant

Title of person conducting drill: Principal

Signature of person conducting drill: Jill Plant

Name of School Principal/or Designee: Jill Plant

Signature of Principal/or Designee: Jill Plant

Date Posted to Website: _____

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.